

**Benbrook Water Authority**  
**1121 Mercedes Street**  
**Benbrook, TX 76126**  
**Remote Meeting**  
**May 19, 2020**  
**6:00 p.m.**

The Board of Directors for the Benbrook Water Authority met in a regular meeting on May 19, 2020 with the following Directors present:

President David W. Hafer (on site)  
Vice President Nick Dons  
Secretary Karen Henderson  
Director Rick Whitehurst  
Director David Clark

Also Present:

David Smith, General Manager (on site)  
Sheila Rushing, Recording Secretary (on site)

Others Present:

Nicole Conner, Kennedy / Jenks Consultants

President Hafer called the meeting to order at 6:00 p.m. and gave the invocation.

**Opening Remarks from President of the Board Regarding Remote Meeting Format**

On March 16, 2020, Governor Greg Abbott granted the Office of the Attorney General's request to temporarily suspend a limited number of Texas open meetings statutes. This temporary suspension allows for telephonic or videoconference meetings of governmental bodies that are accessible to the public to reduce in-person meetings.

We are meeting by use of the Zoom software application which allows two-way communication for members of the Board of Directors and the public who wish to join us.

**Citizen Comments on any Agenda Item**

There were no Citizen Comments.

**Consent Agenda**

1. Minutes of the Regular Meeting May 5, 2020
2. Financial Statement for April 2020
  - Revenues \$734,406.87
  - Expenditures \$923,627.14

3. Disbursements for April 2020
  - Deposits & Credits \$623,756.70
  - Disbursements \$719,998.52

After a brief discussion, motion was made by Director Clark, second by Vice-President Dons to approve the Consent Agenda as presented.

Vote on motion.

Ayes: Director Whitehurst, Vice-President Dons, President Hafer, Secretary Henderson and Director Clark.

Noes: None.

Motion carries.

### **Reports of Manager**

Mr. Smith gave a brief report on the following:

1. Miscellaneous
  - BWA Operations Status
  - Customer Service / Billing Update
  - Bylaws
2. Development Update
3. Studies
4. 2016 Bond Fund Projects
5. 2019 Bond Fund Projects

There was some discussion with regards to the Bylaws and the need for a separate Work Session to review and discuss this item. It was noted that this item could possibly take several hours to review and discuss.

Mr. Smith stated he would check with the BWA Attorney and find a time that works best and report back.

### **New Business**

1. Consider, discuss, and possibly approve SAPES with Kennedy / Jenks Consultants for High Service Pump Station & Yard Piping Improvements at BWA Water Treatment Plant (Project No. 2020-114).

BWA Staff negotiated a SAPES with Kennedy / Jenks Consultants for the design, bidding, and construction phase engineering services required for this project. Engineering efforts will be billed on an hourly basis, in accordance with the Engineer's hourly rate / fee schedule. The total amount is a not-to-exceed amount of \$395,107.

After a brief discussion, motion was made by Secretary Henderson, second by Vice-President Dons to approve SAPES Project No. 2020-114 with Kennedy / Jenks Consultants as presented and authorize the General Manager to execute the agreement.

Vote on motion.

Ayes: Vice-President Dons, President, Secretary Henderson, Director Clark, and Director Whitehurst.

Noes: None.

Motion carries.

**Public Comment**

There were no Public comments.

**Director / Staff Comment**

Director Clark asked Mr. Smith to give an update on 2 projects that had been skipped over during Reports of Manager.

President Hafer stated there was no need for Executive Session, therefore it was cancelled.

There being no further business, the meeting adjourned at 6:25 p.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recording Secretary