



BENBROOK WATER AUTHORITY

Board of Directors Meeting

Tuesday, February 1, 2022

1121 Mercedes Street, Benbrook, TX 76126

3:00 p.m.

The BWA Board of Directors may discuss, consider, and take all necessary action, including possible expenditure of funds, regarding each of the agenda items below

1. Call To Order
2. Invocation
3. Citizen Comment On Any Agenda Item

4. Consent Agenda

Items listed under Consent Agenda are considered routine and are enacted under one motion. The exception to this rule is that a Board Member, Citizen or General Manager may request one or more items to be removed from the Consent Agenda for separate discussion and action.

- 4.I. Minutes From January 18, 2022 Regular Board Meeting
- 4.II. Financial Statement For December 2021

Documents:

[DECEMBER 2021 FINANCIAL SUMMARY.PDF](#)

5. General Manager's Report And Update

The General Manager and staff will brief the Board on the administrative, financial, or operational matters of the BWA including without limitation activities of the General Manager and staff since the last board meeting, new or ongoing residential, commercial, or other developments in the BWA, capital projects, planning activities, issues involving the water treatment plant, water distribution system, wastewater collection system, and other infrastructure and facilities, service extensions, billing and customer services issues, interactions with other governmental entities or officials, and any other items included in the General Manager's written report, which may include without limitation the following items:

1. Update on current administrative activities.
2. Report on developments under contract with the BWA.
3. Report on developments that are currently proposed, but not under contract.
4. Update on active capital projects.
5. Update on miscellaneous projects.

6. New Business

- 6.I. Consider, Discuss And Possibly Approve Standard Agreement For Professional Services With Dunaway For Design, Bid And Construction Phase Services For The Basin 7 West Wastewater Rehabilitation BWA Project No. 2022-111

Documents:

[SAPES SR 2022-111.PDF](#)

7. Public Comment

All persons wishing to provide public comment should complete a public comment information form and submit it to the General Manager before the meeting.

Documents:

[PUBLIC COMMENT FORM.PDF](#)

8. Director / Staff Comment

Announcements from Board Members and / or Staff; there will be no discussion or formal action taken on these items.

9. Executive Session

Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary rules of Professional Conduct Clearly Conflicts with Chapter 551 Government Code.

- Any other item set forth in any section of this notice / agenda
- BWA Bylaws

10. Re-Convene In Open Meeting

Take any Action Necessary from Executive Session

11. Adjournment

11.I. Next Regular Meeting Scheduled For February 15, 2022

12. Work Session

Discussion of current / future agenda items

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time. Public hearings and public meetings of the BWA Board of Directors are available to all persons. This facility is wheelchair accessible. If you require special assistance to attend a hearing or meeting, please call (817) 249-1250 at least 24 hours in advance of the hearing or meeting to coordinate any special physical access arrangements. For sign interpretative services, please call 48 hours in advance.



BENBROOK WATER AUTHORITY

December 2021 Financial Summary

Financial Statement for December 2021⁽¹⁾

1. Total Operating Revenues	\$ 969,174
2. <u>Total Operating Expenditures⁽²⁾</u>	<u>\$ 1,199,129</u>
3. Monthly Operating Net	(\$ 229,954)

Year to Date (YTD) Financial Statement⁽¹⁾

1. Total Operating Revenues	\$12,735,357
2. <u>Total Operating Expenditures⁽²⁾</u>	<u>\$11,638,305</u>
3. YTD Operating Net	\$ 1,097,052

Consolidated Cash Summary⁽¹⁾

Restricted & Unrestricted Cash – Non-bond Fund Accounts

1. Beginning Balance	\$10,659,838
2. Ending Balance	\$10,507,226

Bond Funds

1. Beginning Balance	\$10,410,017
2. Ending Balance	\$10,407,944

⁽¹⁾ As of 12/31/2021

Prepared 1/26/2022

⁽²⁾ Total expenditures less transfer to create Impact Fee Fund

Meeting Date

February 1, 2022

New Business Item #1

Subject

Basin 7 West Wastewater Rehabilitation
BWA Project No. 2022-111

Recommendation

Staff recommends the Board of Directors approve the Standard Agreement for Professional Engineering Services (SAPES) with Dunaway for design, bid and construction phase services for the referenced project as described herein.

Background/Analysis

In accordance with the Sanitary Sewer Overflow Initiative (SSOI) Plan submitted by BWA and approved by the TCEQ in 2018, BWA (through its consultant, Pipeline Analysis, LLC) completed a Sanitary Sewer Evaluation Survey (SSES) of west sub-basin of the Basin 7 drainage area, part of BWA's wastewater collection system located South Benbrook. This survey was the fourth in a series of evaluations conducted annually in accordance with the terms of the SSOI Plan.

As part of the approved SSOI Plan, each year BWA is also required to complete the rehabilitation of defects identified in the previous year's survey. The Basin 7 West survey was completed in September 2021 and reviewed by Staff. This survey has been used as the basis for prioritizing rehabilitation efforts in wastewater collection system and accordingly to develop a scope of engineering services for the design of improvements to be constructed in 2022.

This project will consist primarily of manhole and sanitary sewer main rehabilitation and replacement in Basin 7 West service area, to mitigate the potential for future wastewater collection system overflows. The preliminary opinion of probable construction cost for these improvements is approximately \$1.95 million.

A map showing the Basin 7 West sub-basin area which was the focus of last year's study and in which various improvements are to be made is attached to this Staff Report.

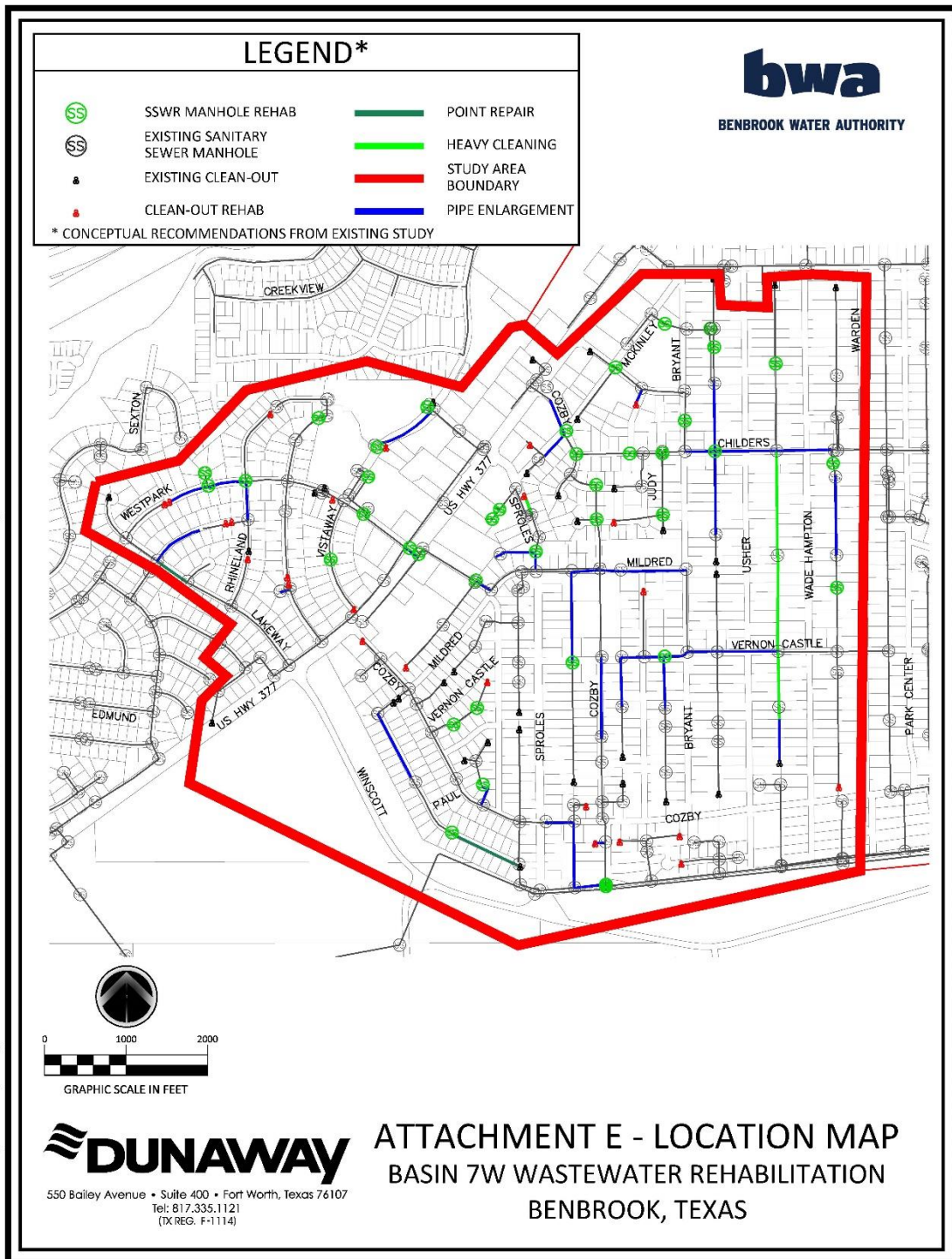
BWA has negotiated a Standard Agreement for Professional Engineering Services (SAPES) with Dunaway to provide engineering, bid phase and construction administration services for this project. Basic Engineering Services include limited topographic survey, preparation of plans, specifications, and contract documents as well as bid phase assistance related to construction of the required improvements and will be provided for a lump sum fee, not to exceed \$179,500. Construction administration services, including general observation, periodic site visits, review of submittals and certification of project completion will be provided on an hourly basis for a fee not-to-exceed \$19,900.

Financial Impact

Funds for the engineering services for the project are available from the Renewal/Rehab Fund.

Fee Summary

Basic Services	Billed Lump Sum, not to exceed	\$175,500
Construction Administration	Billed Hourly, not to exceed	\$19,900
Total Fees		\$199,400



PLOTTED BY: Maria Velazquez ON: Friday, January 14, 2022 AT: 9:25 AM FILEPATH: G:\Production\6000\007800\7896\001\CAD\Exhibits\22-0113 Attachment E.dwg

