

**Benbrook Water Authority
Board of Directors Regular Meeting
1121 Mercedes Street
Benbrook, TX 76126
January 17, 2023
3:00 p.m.**

The Board of Directors for the Benbrook Water Authority met in a regular meeting on January 17, 2023 with the following Directors present:

President Karen Henderson
Vice-President Nick Dons
Secretary Rick Whitehurst
Director David Hafer
Director David Clark

Also Present:

David Smith, General Manager
Sheila Rushing, Recording Secretary
Rhett Clark, Finance Division Manager
Tim Chovanec, Attorney
Nicole Conner, Kennedy Jenks
Cheryl Lopez, Higginbotham/Witt Smith

President Henderson called the meeting to order at 3:00 p.m. and Director Clark gave the invocation.

Citizen Comments on Agenda Items

There were no comments.

Consent Agenda

1. Minutes of the January 3, 2023 Board of Directors Special Meeting

Motion was made by Vice-President Dons seconded by Secretary Whitehurst to accept the Consent Agenda as presented.

Motion passed (5-0)

General Manager's Report and Updates

Mr. Smith gave a brief update on the following:

1. Development Under Contract
2. Capital Improvements

Mr. Smith stated with reference to the South Elevated Storage Tank, there will need to be more discussion at a later meeting with regards to the graphics that will be placed on the tank.

New Business

1. Approve the Expenditure of \$28,000 for Water System Survey and Leak Detection Services to be provided by ASTERRA

Mr. Smith stated that in 2022, the Board authorized the expenditure for water system survey and leak detection services to be provided by ASTERRA and these efforts proved successful, helping to identify several underground leaks. To facilitate future water loss reduction goals, Staff requested a proposal for additional satellite imagery data analysis and field investigation of points of interest to be conducted in the 2023 winter months.

After a brief discussion, motion was made by Secretary Whitehurst, seconded by Vice-President Dons to approve the expenditure of \$28,000 for water system survey and leak detection services to be provided by ASTERRA.

Motion passed (5-0)

2. Consider Amendment No. 1 to the Standard Agreement for Professional Engineering Services with Kennedy Jenks for Project No. 2020-114

In May of 2020, BWA approved a Standard Agreement for Professional Engineering Services with Kennedy Jenks for engineering services required to expand pumping capacity at the Water Treatment Plant and rehabilitate some plant yard piping. The design was commenced in the summer of 2020 for several reasons and this amendment adjusts the project scope, removing the remaining effort associated with the final design of the pumping improvements, while commencing the project to provide services required for the preselection of a new backup generator, as well as bid and construction phase engineering services associated with these improvements.

After a brief discussion, motion was made by Secretary Whitehurst, seconded by Vice-President Dons to approve Amendment No. 1 with Kennedy Jenks.

Director Hafer stated he would like to clarify that the motion is to approve Amendment No. 1 which is to provide services required for a new backup generator at the Water Treatment Plant.

Motion passed (5-0)

Public Comment

There were no public comments.

Director / Staff Comment

There were no comments.

President Henderson closed the open meeting at 3:17 p.m.

Executive Session (3:17 p.m.)

Conduct Closed Executive Session Pursuant to Chapter 551, Government Code, for: consultation with the BWA attorney regarding pending or contemplated litigation, settlement offers, or other attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); or deliberation regarding security devices (§551.076).

1. Any other item set forth in any section of this notice/agenda.

Reconvene Open Meeting (5:33 p.m.)

Take any action Necessary from Executive Session.

No formal action was taken.

There being no further business, the meeting adjourned at 5:33 p.m.

Board President

Date

Recording Secretary